

London Borough of Brent
Audit & Standards Advisory Committee – Action Log December 2023

Meeting Date	Agenda No.	Item	Actions	Lead Officer and Timescale	Progress
26 September 2023	7	To review performance & management of i4B Holdings Ltd and First Wave Housing Ltd	Chair and Vice Chair to seek the views from the Chairs of Brent's Scrutiny Committees in relation to the addition of the scrutiny of i4B and First Wave Housing on future scrutiny work plans	David Ewart/Councillor Chan 6 December 2023	In progress. Update to be provided at the next Committee meeting on 6 December 2023.
	8	Strategic Risk Register	Officers to consider how the Committee will receive assurance over other key risk areas that aren't reflected in the Strategic Risk Register, including Climate Change and revenue risks. Members to check that they are satisfied with the risks identified in the Risk Appetite Statement (2.3 of the report). Comments or adjustments to be emailed to Darren Armstrong.	Darren Armstrong 6 December 2023	In progress Update to be provided at the next Committee meeting on 6 December 2023.
	9	Statement of Accounts & Pension Fund Accounts/Audit Findings Report	The finalised Statement of Accounts will be considered by the Audit & Standards Advisory Committee on 12 October 2023. Following the Audit & Standards Advisory Committee's recommendation, the accounts will be formally approved by the Audit & Standards Committee on 12 October 2023.	Minesh Patel 12 October 2023	Completed -to be removed from action log. Following confirmation that all testing was complete; the accounts were signed by Councillor Chan as the Chair of the Audit & Standards Committee on 20 Oct 2023.

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18 July 2023	6	Statement of Accounts 2022/23	Any further Committee questions that required a detailed response should be sent to the Deputy Director of Finance and would be brought back to the next Committee to feedback in full.	Ravinder Jassar 26 September 2023	Completed – to be removed from action log.
21 March 2023	11	LB Brent Audit Findings Reports 2021/22	Grant Thornton to ensure that any amendments or changes recommended in the Audit Findings report (from previous versions provided) should be clearly detailed e.g. colour coded.	Ciaran Mclaughlin/Sheena Phillips	Completed - to be removed from action log.
	16	External Audit Progress Report and Sector Update	Grant Thornton to provide an audit scope plan and timetable for the 22-23 Statement of Accounts and Pension Fund audit as soon as possible	Ciaran Mclaughlin/Sheena Phillips	Completed – to be removed from action log.
		Review the Committee's Forward Plan	Future planning to consider the management of agenda items to allow Members to focus on providing an appropriate level of challenge on the substantive items (Minesh Patel, Darren Armstrong, Debra Norman, Chair & Vice-Chair)	Minesh Patel/Debra Norman/Darren Armstrong/David Ewart (Chair) and Councillor Chan (Vice Chair)	Ongoing
7 Feb 2023	11	Auditor's Annual Report on the London Borough of Brent	The Committee accepted the External Auditor's recommendation to ensure timely implementation of the CIPFA Financial Management code requirements and would receive regular updates	Minesh Patel	Ongoing
	12	Strategic Risk Register Update	Further details to be sought from the Managing Director of Shared Services on the guidance available regarding cyber security. The Committee requested that an additional visual chart to show the comparative trends in strategic risks over time is provided in the next	Minesh Patel/Fabio Negro Darren Armstrong	Completed – to be removed from action log.

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			Strategic Risk Register to support the Committee in understanding the risks over a longer time period.		
7 December 2022	8.1	i4B Holdings Performance Update	To maintain review of i4B Risk Register in relation to impact of wider economic context on viability of company acquisition strategy.	The Audit & Standards Advisory Committee	Completed - to be removed from action log.
29 September 2022	5	Matters Arising	As more data sets became available there would be an Outcome Based Review which would be a Council wide programme. It was suggested that an update was provided on this at a future meeting.	Sadie East/Peter Gadsdon	Completed – to be removed from action log.